



**Working for a Healthy Environment for all**

Women in Europe for a Common Future | WECF

Women in Europe for a Common Future's (WECF) vision is a world in which gender equality has been achieved and all women, men and children live in dignity, and share responsibilities for a healthy environment, and a just and sustainable world.

WECF is an international network of over 150 women's and civil society organisations implementing projects in 50 countries and advocating globally to shape a just and sustainable world; our Common Future.

We strive for balancing the environment, health and economy, taking the different needs and perspectives of women and men into account. We enable women and men to participate at local and global levels in policy processes for sustainable development. Our network's activities are based on our partners' own visions and needs. WECF implements solutions locally and influences policy internationally.

WECF's Munich Office is currently offering two educational internships in a professional and inspiring environment.

## 1) Communications Internship

### Responsibilities

- Assist in organising and the implementation of awareness raising campaigns. Spread knowledge of WECF's mission and reach out to community organizations, general public and donors
- Maintain and update WECF Deutschland's social media profiles and website
- Draft, distribute and pitch news releases, media alerts and other stories
- Translating and writing articles for the website and news letter
- Tracking recent developments on renewable energy and gender issues
- Networking with relevant organisations and authorities

### The following skills are advantageous

- Must have excellent understanding of German and English (written and verbal)
- Education related to communication; renewable energy, sustainability, or gender issues or any other relevant education is essential
- Knowledge of and interest in renewable energy, sustainability and gender issues are essential
- Must be computer literate, familiar with working with content management systems (CMS) and social media
- Knowledge of InDesign or similar software is desirable
- An effective and engaging communicator (written and verbal)
- Good at taking own initiatives
- Works well independently and in a team

The Communications Internship is offered continuously and we are looking for someone who can be committed to working 20-25 hours per week starting as soon as possible. If you have any enquiries regarding the position, please contact Hanna Gunnarsson, [hanna.gunnarsson@wecf.eu](mailto:hanna.gunnarsson@wecf.eu), Tel: 089 2323 9380.

**Applications will be reviewed upon receipt and the position will remain open until filled. If interested, apply sooner rather than later.** Please apply by emailing your CV, cover letter (describing how you best meet the criteria) and a sample of your writing skills (e.g. article, blog, or social media contribution written by you) to [hanna.gunnarsson@wecf.eu](mailto:hanna.gunnarsson@wecf.eu) referencing "Communications Internship" in the subject line.